

2012 Project Prom Parent Meeting
Monday, June 27, 2011 7:00 PM

- I Welcome Adanna McElroy Co-President
Kirk Hooper (absent) Co-President
- Introduction of Executive Board Members Mario Bueno - Webmaster, Kathy Jo Boriskie -VP, Cathy Smith - VP, , Coleen Molina – VP and Karla Rutan – Secretary;
Absent – Kirk – Co-president, Denise Moore – VP and Cindy Cooper - Treasurer
1. Impart the vision for Project Prom 2012 – PP2012 will be held at Times Square in Katy off of Grand Parkway – new facility, 3 years old. Kids will be bused there because of safety reasons. Lost contract to Main Event in the Woodlands. Executive board toured the facility before deciding. Also this facility had the best price of all available options.
 2. Laser tag, bowling, video games, Velcro wall and additional options like mechanical bull, casino room, etc.
 3. Working together for our students – safe environment for our kids
 4. Volunteering not because we earn points but because we believe in the same vision; check web site to see all about the point system
 5. Please remember to sign in at each meeting since points are earned by attendance at the meetings.
- II Money Matters
1. Treasurer – Cindy Cooper - not here but mentioned that there are envelopes specifically for turning in money for each fundraiser – all of this is on the web site- www.cyfallsprojectprom.org.
- III Fundraisers - Going over list of committees that need chair (those in **bold** print do not have committee chair person assigned yet)
2. Auction items committee chair is Kimmy Erdeljac again this year – spoke a bit about how we get the items; parents go to companies; we need to use all connections that we have to get whatever can be donated for silent or live auction. This is decided upon by size/value of items. She mailed a ton of letters to companies with return envelopes that the companies would use to return gift certificates, etc. Our parents, like Warren Hussy, donated beer basket. The parents earn points if we secure donations and/or if we donate something ourselves. Renee Mullen gave information about how to find the list of companies that match our donations. Some also donate \$\$ just because you are volunteering. Cathy Smith is board liaison.
 3. Bark Mulch sale -First fundraiser is the in early fall. Responsibilities would entail securing company to provide mulch and then record those who want to order; and schedule parents to man distribution – Kathy Howes and Monica Nguyen volunteered to chair this. Order forms go home with kids.
 4. Busy Parent committee – Lisa Delmore and Julie Klibert will chair. This committee is set up to receive donations from parents who do not have time to volunteer. These funds are used as deposits and such.
 5. Casino Night – Cathy Smith is Board liaison and Warren Hussey has volunteered to chair if we could have it at his work – Houston Distributing

Co. It was held at Hearthstone last year, but has been held at Houston Distributing in the past. Co-chair will be Rachel Stephens. Date will be assigned later. It was suggested to hold it in the fall so we could have a large fundraiser in the 2011 tax year, but the fall doesn't work for the Husseys. Holding it in February or early spring may work better. The biggest fundraiser is the golf tourney which is also in the spring. Last year these events were 2 weeks apart. Need more time between these two major events..

6. Corporate donations – they didn't have this committee last year. It fell under the Auction committee so Kimmy did it. Esther Johnson will chair; Cathy Smith will be board liaison.
7. Eagle Wings – Karla Rutan is board liaison and Heidi Hussey volunteered to be chair. Will need to be at freshman orientation and parking express to sell the wings and advertise in various ways.
8. **Garage Sale** in spring at Traders Village. Get space for free. Two day event in April but date not set yet. Pods are brought up to school so everyone can just drop off their donations. The chair would coordinate getting the pods delivered and schedule someone to sit with the pods each weekend while they are open. It was suggested that we coordinate the drop dates the same weekends that the community bazaars etc., are scheduled so the things can get dropped off once their sales are over. SEAS did this for us. **Board member is open and we need chair person**
9. **Golf Tournament** – Kirk Hooper is board liaison. **We need chair** – and we will determine the date later just not December since that is when baseball holds its golf tournament. This event is usually in the spring. This is a very big event for us. Kirk will be very involved in this committee.
10. Birthday Marquee – no committee needed; Karla Rutan will handle it as there isn't much to it.
11. **Mr. Cy-Falls** – Mrs. Denton was chair over it last year and will help as much as possible this year as well. **Adanna McElroy Board liaison and chair is still needed.** This will need to be a large committee to handle all the details that are involved in a successful night.
12. Restaurant Spirit night – Board liaison is Adanna. Chair is Rachel Stephens. Last year we had Chick-fil-a, Chipotle, Sonic, Panda Express Bullritos and Texas Roadhouse but can use more.
13. Family Photo Night and Senior Calendar– these have been linked but can be separated, Cathy Smith is board liaison and Monica Schmidt will chair. Lost our photographer - Misty Belcoff- so really need another. Will check with Hilary Bracher and other photographers regarding availability. Wendy Heppner will help on the calendar (as she did last year) and put it together once we get the photos taken.
14. Texas Roadhouse – Marcelyn Burt and Tracy Holan are co-chairing this and board liaison is Adanna. This is rolls and possibly drive thru dinner nights.

15. Parent PP T-Shirts- board liaison is Kathy Jo Boriskie and chair will be Elisa Rea
 16. Mr.Cy-Falls Concession will be chaired by Yolanda Cole – this coincides with Mr. Cy-Falls committee.
 17. **Proud Parent yard signs – needs chair** to work with Cindy Cooper – board liaison. Responsibilities include finding sign maker and making sure they are available for all events.
 18. Beverage Concessions – snow cone set up at baseball games, etc. The chair would call vendors and have them come to sell. The chair contacts the vendors and that is it. There isn't anything else to it. The checks are sent by the vendors to Project Prom once you set up the contact and give dates needed. Alternated between athletics and Project Prom. Renee will call our current vendors and Yolanda Cole will run with it. Board liaison is Adanna.
 19. Volunteer hours Coordinator – chair keeps track of hours in excel and would not have to do anything else. Mario set up database already so person just has to keep it up. Tennille Lane is chair.
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- III. Facebook page – needs to be set up for 2012 Project Prom Mario and Adanna will work on that. The web site is www.cyfallsprojectprom.org. The meeting minutes will be posted along with all the other information that he has.
 - IV. Distribution list – started with those attending May meeting and giving email address. Others were forwarded by parents to be added. Parents can get points for forwarding senior parent emails. School Phone tree will also be used to send reminder messages prior to meeting.
 - V. Next Meeting is July 25th. This was a correction from July 19th as first mentioned tonight. We will have dates set up by next meeting for the rest of the events. {Add the dates that are established for these parent meeting)
 - VI. Meeting dismissed so those attending could go see the committee chairs to sign up and join various committees.